



Office of the Principal

SARAIGHAT COLLEGE

P.O. - Changsari, Dist. - Kamrup (Assam)

PIN - 781101



Ref. No.: SC/Interview/2025/03

Date: 07-10-2025

WALK-IN-INTERVIEW

Qualified competent and eligible candidates are invited to attend the **Walk-in-interview** on **24-10-2025** at **12:00 PM** at their own cost with application giving full bio-data and original and Photostat copies of Certificates and Mark-sheets for the post of **Computer Operator cum Laboratory Assistant (purely on temporary basis)** for a period of 11 months, extendable based on performance and requirement.

Post Details:

Post Name	Computer Operator cum Laboratory Assistant
Number of Post	01
Location	Saraighat College, Changsari
Monthly Remuneration	Salary is negotiable

Essential Qualifications:

- Graduate in any discipline from a recognized university.
- Diploma in Computer Applications (**minimum 6 months**).
- Proficiency in **MS Office, Photoshop, Pagemaker, email communication and data entry & e-mail handling including internet use.**
- Working knowledge of **English and Assamese typing** with good typing speed.
- The candidate must not be more than **35 years of age**.

Terms and Conditions

- The appointment is **purely contractual** and does not confer any right to regularization.
- No **TA/DA** will be paid for attending the interview or joining duty.
- The contract may be **terminated at any time** without assigning any reason, with one month's notice or salary in lieu thereof.
- The candidate shall abide by the **disciplinary norms and instructions issued by the competent authority.**
- **No overtime allowance** will be paid.
- The candidate must sign a **contract agreement** before joining.

Principal,
Saraighat College, Changsari

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