



# INTERNAL QUALITY ASSURANCE CELL

## SARAIGHAT COLLEGE

Changsari :: Kamrup (R), Assam

Pin : 781101

Ref.....

Date : 14/02/2022

### AGENDA OF THE MEETING

- ① ~~Request~~ Taking of chair by the chairperson
- ② Purpose of the meeting
- ③ Reconstituting the IQAC .
- ④ Regarding improvement of College website
- ⑤ Appointment of Computer operator (on contractual basis) for IQAC .
- ⑥ To invite expert for NAAC orientation .
- ⑦ Miscellenous
- ⑧ Speect of the chairperson .

Chairperson

X. Barua  
14/2/22  
Coordinator

14th Feb 2022

## (34) IQAC Meeting

~~Here~~ Today at 1.00 PM a meeting of the IQAC has been convened by the newly appointed Principal, Dr Mani Sarmah. The purpose of the meeting has been explained by the coordinator.

There has been threadbare discussion on several important matters and the following resolutions have been taken:

### Resolutions of the meeting:

- ① The IQAC shall be reconstituted with Dr Mani Sarmah as chairperson and Dr Gyanada Nath as member (Management).
- ② College website to be developed with technical support from S.S. Technologies.
- ③ A Computer operator will be appointed for technical assistance in IQAC.
- ④ Experts will be invited for NAAC orientation.
- ⑤ A talk will be organised on 'National Education Policy 2020' by inviting an expert.
- ⑥ Departments of Economics, Assamese & Mathematics to be shifted to newly constructed building under ~~RUSA~~ RUSA scheme.

Date : 14/02/2022

Signature of Members :

- ① Mani Saruah.
- ② Booti Barak.
- ③ Balendra Patgiri
- ④ Parag Kr. Sarma
- ⑤ Kakali Bera
- ⑥ Manishumi Mahanta
- ⑦ Lotika Alka.
- ⑧ Kanika Medhi
- ⑨ Bhanu Hazarika
- ⑩ Jayanta Kumar Sarma
- 10) Pransha Medhi

*M. Patowary*

Co-ordinator, IQAC  
Saraighat College  
Changsari