



INTERNAL QUALITY ASSURANCE CELL

SARAIGHAT COLLEGE

Changsari :: Kamrup (R), Assam

Pin : 781101

Ref.....

Date : 05/10/21

AGENDA

- ① Renovation of Gym and other buildings
- ② Financial assistance to committees/cells and departments.
- ③ Central notice Board.
- ④ Library facility for handicapped students and providing sanitary napkins
- ⑤ Repair of all computers.
- ⑥ Financial assistance for purchasing Stationery items.
- ⑦ Vermicompost.
- ⑧ SSR preparation orientation by inviting resource person.
- ⑨ Students Orientation Programme.
- ⑩ official Email ID of students
- ⑪ Miscellaneous.

Chairperson

N. Patan
Co-ordinator, IQAC
Saraihat College
Changsari

Coordinator

Date: 05/10/21

IQAC Meeting

The purpose of the meeting chaired by Prof Ram Narayan Goswami, Principal (i/c) cum IQAC chairperson, is delivered by Navajyoti Patowary, coordinator, IQAC. He mentioned about the agenda of the meeting.

Minutes of the Meeting:

- ① Resolved to renovate the Gym room.
- ② Decided to give financial assistance to different cells and departments.
- ③ Central Notice Board to be made.
- ④ Sanitary Napkin Vending Machine to be provided.
- ⑤ Construction of ramp in the staircases
- ⑥ Repair of computers
- ⑦ Vermicompost plant to be well maintained.
- ⑧ Organising Orientation Programme for Students.
- ⑨ Email ID of students to be recorded for Student Satisfaction Survey.

N. Patowary

Co-ordinator, IQAC
Saraighat College
Changbari

Date: 05/10/21

Signature of Members :

- ① Ram Narayan Gomeari (1/c Principal)
- ② N. Satowary
- ③ Prasarana Medhi
- ④ Parag Kumar Sarma
- ⑤ Latika Debra
- ⑥ Kakali Bora
- ⑦ Meenakhy Devi
- ⑧ Bhanu Hazareika
- ⑨ Rajanid Sarma
- ⑩ Jayanta Kumar Sarma
- ⑪ Anind Sarma Chowdhury
- ⑫ Boodi Bora

N. Satowary
5/10/21

Co-ordinator, IQAC
Saraighat College
Changari