



INTERNAL QUALITY ASSURANCE CELL

SARAIGHAT COLLEGE

Changsari :: Kamrup (R), Assam

Pin : 781101

Ref.....

Date: 25/11/19.....

AGENDA OF MEETING

- ① Discussion on online Submission of AQAR of 2018-19 — Chairperson, IQAC
Coordinator, IQAC
- ② Discussion on online submission of NIRF Data — Principal, Saraihat College
- ③ Discussion on developing College Website and formal introduction of 'Saraihat College App' — Coordinator, IQAC
- ④ Discussion on introducing Online Feedback for teachers, Grievance Redressal and Anti-Ragging
- ⑤ Discussion on organising Central Alumni Meet and Parent-Teacher Meet.
- ⑥ Discussion on fund-raising for developing College garden
- ⑦ Discussion on progress of ROSA grant construction works.
- ⑧ Miscellaneous


Co-ordinator, IQAC
Saraihat College
Changsari

Chairperson

Coordinator

Date: 25/11/19

Resolutions of the Meeting:

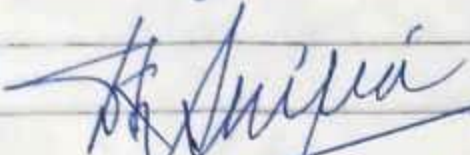
- ① The AQAR of 2018-19 shall be sent by Dec 15, 2019.
- ② It is resolved in the IQAC meeting that the NIRF data will be submitted online by the last week of November, 2019.
- ③ 26th November, 2019, a meeting will be held by the faculty and staff of the college with the personnels of S.S. developers technology, the website developing agency; herein the Sarvaghat College App shall be formally introduced.
- ④ It was decided that a core committee of Alumni shall be formed to hold the Central Alumni Meet of the college in the month of Feb; 2020.
- ⑤ An online grievance redressal form shall be developed and uploaded in the college website to address issues of sexual harassment and ragging.
- ⑥ Central Committee of Parents shall also be constituted taking few members parents from each department.
- ⑦ Measures to raise fund for development of college garden was discussed & deliberated. Some members proposed to generate fund from exam, one cell & teacher unit.
- ⑧ Details of RUSA schemes shall now be IQAC discussed in details the progress of the infrastructure work under RUSA and expressed satisfaction.

9) A ^{Bodo} ~~Mitak~~ Cultural Centre shall be constituted to encourage the Tribal students to learn their traditional cultural practices, and to encourage them to form cultural groups that shall participate in district / state / national cultural meet.

10) Yoga shall be taught to students for their physical-psychological development.

Date : 25/11/19

Signature of Members :

- ①  Principal
Saraighat College
- ② Narayan Patowary - Coordinator
- ③ Dhriti Das.
- ④ Boubi Barua
- ⑤ Latika Debra.
- ⑥ Anamika Debra
- ⑦ Sajibul Haque Choudhury.
- ⑧ Anindita Haque Choudhury
- ⑨ Parag Mr. Sarma
- 10) Karika Medhi
- 11) Kakali Bora
- 12) Tapanjit Sarma
- 13) Buehivorna Talukdar.
- 14) Jayanta Kumar Sarma
- 15) Balendra Patyisi
- 16) Dharenjit Mahanta
- 17) Bhonu Hazarika

Co-ordinator, IQAC
Saraighat College
Changsan