

ACTION TAKEN REPORT

2020-21



SARAIGHAT COLLEGE
CHANGSARI-781101
DIST: KAMRUP, ASSAM

ACTION TAKEN ON THE FEEDBACK REPORT OF PARENTS

SI No.	FEEDBACK REPORT	ACTION TAKEN
1.	Office staff and Teaching Faculties need to be more responsive when parents visit the college for any query/problem.	Necessary suggestions given to office staff and teaching faculties.
2.	Problems faced by the students in the college need to be properly redressed.	Conveners of Grievance Redressal cell, Anti-Ragging cell, all the HOD's and librarian have been suggested to take necessary action.
3.	The complaints of parents regarding their ward's problems/grievances need to be registered and resolved in a time bound manner.	A Complaint box has been put in the campus to take the written complaints/ grievances of the parents. Parent's meets are being organised by the departments to interact with the parents.
4.	Need to open Computer centres, to give emphasis on Games and Sports, conduct more Career Counselling, report to the Parents on the performance of their wards in internal assessments, and provide sufficient reading materials to students in Whatsapp groups on regular basis as most students can't afford to buy reference books due to financial problem.	Necessary action has been taken to resolve these matters. Teachers have conducted online classes during the pandemic and sufficient reading materials have been provided to students in whatsapp groups.



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